Board of Zoning Appeals
Village of Bratenahl Building Department

Applicant: _____

Address: _____

City/State/Zip: _____

Phone: _____ Fax: _____ Cell/Pager: _____

Location of Work Site: _____

Owner's Name: _____ Phone #: _____

Function: To review and determine appeals **Except** Rulings from Architectural Design Review Board (1171.) or Planning Commission (1154.).

PLEASE SUBMIT THE FOLLOWING WITH YOUR APPLICATION:

1. A clear statement of the reasons in support of the requested (Variance, Interpretation, Difficulty, Etc)
2. A site plan, showing the following: (6 copies) Check with Building Dept. first, a pdf may be acceptable.
   - Location of all existing and proposed structures, their distances to each other and their distances to the property lines.
   -Location of structures on all adjacent properties, and their distances to the project property lines.
3. A drawing and/or picture of the proposed structure change showing the following:
   Size, Material, Color of the proposed structure and or change.
4. Photos of the site and the area of construction including adjacent properties, preferably in color.
5. Names and addresses of all property owners within 300 feet of project property lines.
6. Completed Appeals application.
7. Check for $50.00 made out to the Village of Bratenahl (Filing fee is Non Refundable)

PLEASE NOTE: (All drawings are to have a scale of ¼" = 1')

Signed _____ Dated _____

Date	Dept Use	Notes	Paid. $.	BZA #