

**BRATENAHL VILLAGE  
EXTERIOR MAINTENANCE INSPECTION  
PROGRAM**

Building Department  
411 Bratenahl Road, Bratenahl OH, 44108  
Tom Jamieson, Building Inspector  
Frank Salamone, Exterior Maintenance Program Inspector

Dear Fellow Villager:

This packet has been developed to help you gain an overall understanding of why this program has been implemented throughout the Village and how this program will function.

This packet includes information on:

- When and what the inspector will be looking for.
- Overall process such as inspection time, notifications and citations.
- The check sheet the inspector will be utilizing to determine the violations that exist on your property.
- An example of the report that will be mailed to the homeowner or Association once the inspection is complete.

Please do not hesitate to call the Building Department at 216-681-3706 with any questions you may have after you have reviewed the information, we are happy to help.

We thank you in advance for your cooperation.

Bratenahl Building Department